

Transaction: PT_BAL00
Variant: 00_MOS
Title: Months of Service
Description: Used to report annual and sick months of service as of a specific date.

Get Variant: Select the months of service variant by clicking on the get variant button from the menu bar. This variant will default specific dates and the balances to report on.



Execute Report: Enter the date and personnel number.

A screenshot of the SAP report execution screen for 'Cumulated Time Evaluation Results: Time Balances/Wage Types'. The screen has a standard SAP menu bar (Program, Edit, Goto, System, Help) and a toolbar with various icons. Below the title bar, there are four tabs: 'Further selections', 'Search helps', 'Sort order', and 'Org. structure'. The 'Further selections' tab is active. It contains several sections: 'Period' with radio buttons for 'Today', 'Up to today', 'Other period' (selected), 'Current month', 'From today', and 'Current year'. Below these are date fields for 'Period' (04/01/2011) and 'To' (04/01/2011), and a 'Payroll period' button. The 'Selection' section has input fields for 'Personnel Number' and 'Cost center', each with a selection icon. The 'Selection Conditions' section has radio buttons for 'Day balances', 'Cumulated balances' (selected), and 'Time wage types', followed by input fields and 'to' labels. The 'Value limits (hours) for time/wage types' section has a checkbox for 'Take account of value limits (hours)'. The 'Data format' section has a 'Layout' input field.

Sample Report:

Cumulated Time Evaluation Results: Time Balances/Wage Types



Cumulated balances

Data select. period 09/30/2010 - 09/30/2010

Pers.No.	Name	Period	TmType	Time type descript.	Number
1925xx	John Smith	201009	ZAMS	Annual Leave MOS	6.00
1925xx	John Smith	201009	ZSMS	Sick Leave MOS	6.00
					12.00